



Wroxton CE Primary School
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Thursday 7th September 2017

Dear Parents,

Welcome to Wroxton Primary School. We hope you child's first full day was a happy one and not too daunting for you.

This letter is just to confirm some of the routines and procedures here at Wroxton that you are probably not yet aware of.

Dropping Off/Collecting your child

Please enter the village from the main road by the Millennium Stone and when leaving the village exit past All Saint's Church joining the main road on the corner by Wroxton House Hotel. This unofficial One Way system helps with traffic flow.

For everybody's safety, parents/carers cars are not allowed to drive up the driveway. Please park in the layby (ensuring the driveway entrance is not blocked) if space is available or park on the road in the village not obstructing driveways etc. You will find parking easier the further into the village you go. Please do not walk across the school car park as we still have staff arriving. Please use the pathways provided.

Arriving late/Absences

If you arrive after 8.50am, your child will need to enter via Reception, they will be marked late in the register and taken through to their class by a member of staff.

If you child is unwell and not able to attend school, please call the office on their first day of absence.

Routine doctors, dental and optician appointments should be made outside of the school day or during the holidays as appropriate.

Uniform

One of our parents, Mrs Needle, has a number of uniform items, donated by parents as their children grow out it, which can be purchased very cheaply, the money raised is given to Friends of Wroxton, our PTA.

School Meals

We would ideally like all children in Foundation, Year 1 and Year 2 to have a school lunch which is provided under the governments Universal Infant Free School meal scheme. The children are supported by their teacher Mrs Evans in the hall. Meals should be ordered online using Fresh Start's Meal Manager

no later than Tuesday of the preceding week. Please come and speak to us if you have any queries.

Church Assemblies and diary dates

The last Tuesday of each half term, with the exception of Christmas and end of the school year, we have a church assembly at All Saint's Church in the village. On these occasions please take your child directly to All Saint's Church at the start of the day where staff will be waiting to meet them. Dates for these assemblies and other school events can be found on the Parent Calendar on the school website.

Off Site visits and activities

From time to time local visits will be organised within the school day. You will always be informed before these visits take place. Please complete the attached consent form to cover these activities.

Photographs and videos

Please sign and return the attached letter regarding the use of photographs and videos of your child by the school and local media.

Pupil Premium

Pupil Premium is additional funding given to schools so that they can support their disadvantaged pupils and close the attainment gap between them and their peers. It was introduced in April 2011 and is allocated to schools to work with pupils who have registered for free school meals, Looked After Children, and those of service personnel also attract funding a smaller amount of funding.

We would like to know whether or not your child is eligible for this extra funding. Please contact the office if you fulfil one or more of the following:

- Income-based and contribution-based Jobseekers Allowance or ESA on an equal basis
- Income Support
- Income Based Jobseekers Allowance
- Income-related employment and support allowance
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income, as assessed by Her Majesty's Revenue and Customs, that does not exceed £16,190
- Guaranteed Element of State Pension Credit
- Where a parent is entitled to Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit).
- Support under part VI of the Immigration and Asylum Act 1999.
- Working Tax Credit, provided they have an annual gross income of no more than £16,190 per year (eligible for two Year Old Funding only)

Breakfast Club and After School Care

If you need child care before or after school we offer Early Birds and Night Owls. Early birds is available from 8am at a cost of £3 per session and Night Owls is open until 6pm at a cost of £7. Please contact the office to book your place or for more details.

Parental Feedback

As a school we really value parental feedback. Please feel you can give us feedback at any time of year. Usually at this time of year we like to ask you to complete the following and return to the school office.

Yours sincerely

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April Guinness
Head Teacher

I chose to send my child to Wroxton CE Primary School because...