

# **Wroxton CE Primary School**



## **Outbreak Management Plan**

**Updated January 2022**

**The full support guidance provided to the school by our Health Protection Team will be followed at all times.**

**Measures to reduce the risk of an outbreak**

- Ensuring good ventilation in spaces and looking at ways to improve ventilation (where this would not significantly impact thermal comfort), particularly where activities such as singing, shouting or exercise may be taking place. Carbon dioxide monitors can be used to assess ventilation.
- Regular cleaning of frequently touched surfaces and any shared equipment.
- Promoting good hygiene, including handwashing.
- Promoting vaccination for eligible staff and young people.
- Delivering strong messaging about signs and symptoms of COVID-19, isolation and testing advice to support prompt identification and isolation of cases. This includes sending a warn and inform letter to affected group and may include the whole educational setting if cases are dispersed.
- Engagement and strengthened communications to encourage educational setting staff to undertake twice weekly rapid asymptomatic home testing and reporting.
- Ensure that workplace guidance has been followed for staff cases and any staff close contacts have been identified.

## Outbreak Management

- If there is an outbreak, we will contact the DfE helpline in the first instance.
- If the situation is escalating or we need specialist advice, we will contact our local Health Protection Team.
- We will also inform our Local Authority education team and academy trust about any outbreaks.
- From the 19<sup>th</sup> of July DfE policy changed and educational settings are not expected to contact trace cases, however current workplace requirements for staff cases will be completed (e.g. for eligibility for payment if they need to self-isolate as unvaccinated. NHS test and trace will undertake contact tracing of cases to include social contacts in addition to household contacts.
- If we have a confirmed staff case who has attended our setting whilst infectious, we will follow workplace guidance: [NHS Test and Trace in the workplace - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/nhs-test-and-trace-in-the-workplace).
- We will send a warn and inform letter to the affected group/class/year and the relevant staff, so they are alert to signs and symptoms.
- We will deep clean and disinfect rooms/areas the suspected case was using –[COVID-19: cleaning of non-healthcare settings outside the home](#) and ensure appropriate PPE (minimum gloves and apron).
- Baseline outbreak measures will be in place for all outbreaks that meet the thresholds for extra action shown below.
- In some circumstances, an Outbreak Management Team meeting may be convened to agree further actions, or further testing arranged in the setting.

### Standard and additional measures for outbreaks at Wroxton CE Primary School.

At the point of reaching a threshold, we will work with Health Protection Team / Local Authority to review and reinforce the testing, hygiene, and ventilation measures already in place including the following below:

#### Threshold 1 – 10% of a class or group test positive at one time

- We will promote social distancing and reduce crowding. This may include reducing the number of children gathering (for example in assemblies and breaks) and minimising pinch points in the school day
- Temporary reintroduction of 'bubbles' or other methods to reduce intergroup mixing
- LFT daily testing for the pupils and staff in the affected group recommended.

#### Threshold 2 – 10% infection rate is not limited to a single class or group

- As above
- Temporarily reinstating face coverings for staff, parents and visitors in indoor and outdoor communal spaces.
- Increased frequency of staff and pupil LFD testing as required.
- Limit attendance by specific groups if necessary.

**Further measures may also be advised in discussion with Health Protection Team / Local Authority where significant transmission is likely occurring within the setting including:**

- Reinstating one-way systems on the school site to support social distancing.
- If advised, we will limit / stop large gatherings whilst the outbreak is ongoing which would include (residential educational visits, open days, transition or taster days, parental attendance in settings, live performances in settings)
- In very exceptional circumstances we may be advised on attendance restrictions for the affected group for a short period of time or contact trace around individual student/child cases (for example if a variant of concern) and as directed by HPT / LA. Contact tracing letters will be provided to the educational setting in this event.

#### **Communication with stakeholders**

- We will contact our governors, academy trust and local authority to update them on any situation.
- We will send a warn and inform letter to parents/guardian/staff in the affected group/class/whole school. We may include any additional measures we introduce and include updates if we have a progressing outbreak.
- In outbreak situations in specific circumstances where contact tracing has been agreed with the local authority or health protection team contact tracing letters will be provided.